

JMP® 8

Quick Reference Keyboard Shortcuts

Data Table Actions

Command	Shortcut		
	Windows	Macintosh	Linux
Move the highlight right or left. If a blinking cursor is inserted in a cell, move one character right or left through cell contents.	→ and ← (arrow keys)	→ and ← (home and end keys)	→ and ← (arrow keys)
Highlight multiple adjacent cells. If a blinking cursor is inserted in a cell, highlight multiple characters to the right or left of the cursor.	Shift + → and Shift + ←	Shift + → and Shift + ←	Shift + → and Shift + ←
Move one cell up or down. Will move to column name at top of column.	↑ and ↓ (arrow keys)	↑ and ↓ (page up and down keys)	↑ and ↓ (arrow keys)
If cell contents are highlighted, move the highlight to the contents of another cell.	Tab or Enter key on keyboard moves the highlight to the contents of the cell on the right. Shift + Tab or Shift + Enter key on keypad moves to the left.	Tab or Enter key on keyboard moves the highlight to the contents of the cell on the right. Shift + Tab or Shift + Enter key on keyboard move to the left.	Tab or Enter key on keyboard moves the highlight to the contents of the cell on the right. Shift + Tab or Shift + Enter key on keypad moves to the left.
If cell contents are highlighted, move the highlight to the contents of cell below or above.	Enter key on the keyboard moves the highlight to the cell below. Shift + Enter moves to the cell above.	Return on keyboard, and Enter on keypad.	Enter key on the keyboard moves the highlight to the cell below. Shift + Enter moves to the cell above.
Locate and flash previously selected row	F2	n/a	F2
Locate and flash next selected row	F3	n/a	F3
Scroll to a column	Double click the column name in the column panel	Double click the column name in the column panel	Double click the column name in the column panel
Increase font size	Ctrl + Shift + Plus Sign (+)	⌘ + Plus Sign (+)	Ctrl + Shift + Plus Sign (+)
Decrease font size	Ctrl + Shift + Minus Sign (-)	⌘ + Minus Sign (-)	Ctrl + Shift + Minus Sign (-)
Access high-level menus	Alt + First letter of menu title, except for Tools, which is Alt-O	n/a	Alt + First letter of menu title, except for Tools, which is Alt-O

Searching, Finding, and Replacing

Command	Shortcut		
	Windows	Macintosh	Linux
Find	Ctrl + F	⌘ + F	Ctrl + F
Find Next	Ctrl + G	⌘ + G	Ctrl + G
Replace	Ctrl + H	⌘ + =	Ctrl + H
Replace and Find Next	Ctrl + I	⌘ + L	Ctrl + I

Working with Files

Command	Shortcut		
	Windows	Macintosh	Linux
New Data Table	Ctrl + N	⌘ + N	Ctrl + N
New Text (Script) Window	Ctrl + T	Shift + ⌘ + N	Ctrl + T
Open File	Ctrl + O	⌘ + O	Ctrl + O
Save File	Ctrl + S	⌘ + S	Ctrl + S
Save As	Alt + F then A	Shift + ⌘ + S	n/a
Close File	Ctrl + W	⌘ + W	Ctrl + W
Exit JMP	Ctrl + Q	⌘ + Q	Ctrl + Q
Print	Ctrl + P	⌘ + P	Ctrl + P
JMP Help	F1	Shift + ⌘ + ?	F1
JMP Preferences	Ctrl + K	⌘ + .	Ctrl + K

Window Commands

Command	Shortcut		
	Windows	Macintosh	Linux
Close Active Window	Ctrl + W	⌘ + W	Ctrl + W
Show JMP Starter (also hides on Windows)	Ctrl + 0 (zero)	⌘ + 0 (zero)	Ctrl + 0 (zero)
Show Log Window (also hides on Windows)	Ctrl + Shift + L	⌘ + 1	Ctrl + Shift + L
Move Window to Back	Ctrl + B	n/a	Ctrl + B
Redraw Window	Ctrl + Drag JMP window title and drop onto JMP project tree item	⌘ + D	Ctrl + Drag JMP window title and drop onto JMP project tree item

Layout Commands

Command	Shortcut		
	Windows	Macintosh	Linux
Begin Layout	Ctrl + L	n/a	Ctrl + L
Group Selected Objects	Ctrl + Shift + U	⌘ + Shift + U	Ctrl + Shift + U
Ungroup Selected objects	Ctrl + U	⌘ + U	Ctrl + U

Editing Files

Command	Shortcut		
	Windows	Macintosh	Linux
Cut	Ctrl + X	⌘ + X	Ctrl + X
Paste	Ctrl + V	⌘ + V	Ctrl + V
Copy	Ctrl + C	⌘ + C	Ctrl + C
Copy as Text	n/a	Shift + ⌘ + C	n/a
Undo	Ctrl + Z	⌘ + Z	Ctrl + Z
Redo	Ctrl + Y	Shift + ⌘ + Z	Ctrl + Y
Select All	Ctrl + A	⌘ + A	Ctrl + A
Select Where	Ctrl + Shift + W	n/a	n/a
Exclude/Unexclude	Ctrl + E	n/a	n/a
Journal Report	Ctrl + J	⌘ + J	Ctrl + J
Clear all highlights from the data table	Esc	Esc	n/a
Run Script (submit to JSL parser)	Ctrl + R	⌘ + R	Ctrl + R
Submit to SAS	F8	⌘ + Shift + R	F8
Select Options (relating to journal)	Alt + Right click on blue disclosure icon	n/a	Ctrl + Right click on blue disclosure icon
Show Tree Structure	Alt + Ctrl + Shift + Right click on blue disclosure icon and select option	Option + Ctrl + Right click on disclosure icon and select option	Alt + Ctrl + Shift + Right click on blue disclosure icon and select option

Common Clicks

Command		Shortcut		
	Windows	Macintosh	Linux	
Change the number of displayed decimal places in a report	Double click a numeric column	Double click a numeric column	Double click a numeric column	
Turn numeric report output into a data table	Right click and choose Make into Data Table	Ctrl + Click and choose Make into Data Table	Right click and choose Make into Data Table	
Display Row Legend in most graphics	Right click in the graphic, and select Row Legend	Ctrl + Click in the graphic, and select Row Legend	Right click in the graphic, and select Row Legend	
Select multiple categories within a Row Legend	Shift + Click each category	Shift + Click each category	Shift + Click each category	
Deselect categories within a Row Legend	Ctrl + Click each category	⌘ + Click each category	Ctrl + Click each category	
Select points in rectangular regions	Click and drag the arrow tool within a plot. Extend selection by holding down the Shift key.	Click and drag the arrow tool within a plot. Extend selection by holding down the Shift key.	Click and drag the arrow tool within a plot. Extend selection by holding down the Shift key.	
In certain reports, apply a command to all similar reports in that window	Ctrl + Click the red triangle, then choose the command	⌘ + Click the red triangle, then choose the command	Ctrl + Click the red triangle, then choose the command	
Change axis specifications in most graphs	Double click or Alt + Click the axis to open the Axis Specification dialog	Double click or Option + Click the axis to open the Axis Specification dialog	Double click or Alt + Click the axis to open the Axis Specification dialog	
Resize all similar graphs in a report	Ctrl + Resize one graph	⌘ + Resize one graph	Ctrl + Resize one graph	
Select multiple bars in a Distribution graph	Shift + Click the bars	Shift + Click the bars	Shift + Click the bars	
Deselect bars in a Distribution graph	Ctrl + Click the bars	⌘ + Click the bars	Ctrl + Click the bars	
Create a subset of the data table from a histogram	Double click a single bar, or Shift + Double click for multiple bars. Or, select bar(s), Right click, and choose Subset.	Double click a single bar, or Shift + Double click for multiple bars.	Double click a single bar, or Shift + Double click for multiple bars. Or, select bar(s), Right click, and choose Subset.	
Select or deselect non-adjacent bars in a Pareto plot	Ctrl + Click the bars	⌘ + Click the bars	Ctrl + Click the bars	
Select a range of adjacent bars in a Pareto plot	Shift + Click the outer bars of the range	Shift + Click the outer bars of the range	Shift + Click the outer bars of the range	
Create a subset of the data table from a Pareto plot	Double click a single bar, Ctrl + Double click on one bar for non-adjacent bars, or Shift + Double click on right-most bar for adjacent bars	Double click a single bar, ⌘ + Double click on one bar for non-adjacent bars, or Shift + Double click on right-most bar for adjacent bars	Double click a single bar, Ctrl + Double click on one bar for non-adjacent bars, or Shift + Double click on right-most bar for adjacent bars	
Select a range of adjacent rows or columns	Shift + Click the first and last row or column in the range	Shift + Click the first and last row or column in the range	Shift + Click the first and last row or column in the range	
Select non-adjacent rows or columns	Ctrl + Click each row or column	⌘ + Click each row or column	Ctrl + Click each row or column	
Deselect rows and columns	Click top triangular region in the upper-left corner of the data grid to deselect columns, click the bottom triangular region to deselect rows	Click top triangular region in the upper-left corner of the data grid to deselect columns, click the bottom triangular region to deselect rows	Click top triangular region in the upper-left corner of the data grid to deselect columns, click the bottom triangular region to deselect rows	
Repeat values or a sequence of values in a column	Right click on selected cells. Select Fill and the appropriate command.	n/a	Right click on selected cells. Select Fill and the appropriate command.	























Special Functions

Command	Shortcut		
	Windows	Macintosh	Linux
Change the scale of a slider in the Contour Profiler	Right click the slider	Ctrl + Click the slider	Right click the slider
Show a JMP version 3 paired t-test	Shift + Click the red triangle icon in a Bivariate report window	Shift + Click the red triangle in a Bivariate report window	Shift + Click the red triangle icon in a Bivariate report window
Select multiple report options	Alt + Right click a blue diamond	Ctrl + Option + Click a disclosure icon	Alt + Right click a blue diamond
Select multiple analysis options	Alt + Click a red triangle icon	Option + Click a red triangle	Alt + Click a red triangle icon
Specify or lock a factor value in the Prediction Profiler	Alt + Click inside one of a factor's panes	Option + Click inside one of a factor's panes	Alt + Click inside one of a factor's panes
Transpose the factors in a two-factor interaction LSMeans plot	Press Shift while selecting the LS Means Plot command	Press Shift while selecting the LS Means Plot command	Press Shift while selecting the LS Means Plot command
Specify the alpha level when saving mean or individual confidence intervals	Press Shift while clicking the red triangle, then release and select the command	Press Shift while clicking the red triangle, then release and select the command	Press Shift while clicking the red triangle, then release and select the command
Specify theta (for exponential), beta (for Weibull) or sigma (for lognormal) parameters for Weibayes analysis	Press Shift while selecting Exponential, Weibull, or Lognormal Fit from the Product-Limit Survival Fit red triangle menu	Press Shift while selecting Exponential, Weibull, or Lognormal Fit from the Product-Limit Survival Fit red triangle menu	Press Shift while selecting Exponential, Weibull, or Lognormal Fit from the Product-Limit Survival Fit red triangle menu
Check that parentheses, braces and brackets are matched (match fences) in a script	Place cursor to left of opening parenthesis, brace or bracket, or to right of closing parenthesis or bracket. Both will highlight.	Place cursor in space to left of opening parenthesis or bracket, or to right of closing parenthesis or bracket. Both will highlight.	Place cursor to left of opening parenthesis, brace or bracket, or to right of closing parenthesis or bracket. Both will highlight.

Formula Editor

Command	On-Screen Appearance	Shortcut		
		Windows	Macintosh	Linux
Enter arithmetic expressions		+ , - , * , /	+ , - , * , /	+ , - , * , /
Insert new argument or repeat operation		, (comma)	, (comma)	, (comma)
Delete expression		Delete or Backspace	Delete	Delete or Backspace
Enter exponent		^ (Shift + 6)	^ (Shift + 6)	^ (Shift + 6)
Replace all instances of one variable with another		Click the variable in the formula, press Alt, click the replacement from the Table Columns list	Click the variable in the formula, press Option, click the replacement from the Table Columns list.	Click the variable in the formula, press Alt, click the replacement from the Table Columns list
Subscript		[[[
Insert a set of parentheses		(((
Unary sign change		Shift + Minus Sign (-)	Shift + Minus Sign (-)	Shift + Minus Sign (-)
And, Or, Not		& , , !	& , , !	& , , !
Less than, greater than, or equal to		< , > , =	< , > , =	< , > , =
Add consecutive columns as arguments to some functions		Select function. Click first argument. Hold Shift while selecting last argument.	Select function. Click first argument. Hold Shift while selecting last argument.	Select function. Click first argument. Hold Shift while selecting last argument.
Build Match function conditionals		Select a column from Table Columns list. Press Shift while selecting Match from Conditional formula list.	Select a column from Table Columns list. Press Shift while selecting Match from Conditional formula list.	Select a column from Table Columns list. Press Shift while selecting Match from Conditional formula list.

JMP Tools

Tool		Description
Windows/Linux	Mac	
 Arrow		Functions as the default tool. <ul style="list-style-type: none"> • Allows you to select points in plots and choose analysis options. • Manipulates the plot in Surface Plot, Scatterplot 3D, and Scatterplot Matrix.
 Help		Click the help tool in any part of a display or report to bring up context-sensitive help.
 Selection		Selects rows or regions of rows by clicking and dragging. Selects portions of graphical output or analysis results.
 Scroller		Scrolls a window in any direction, with more precision than when using scroll bars. Hold Shift key while selecting the scroller to retain it for multiple clicks. The scroller is only active in report windows, journal, and layout windows.
 Grabber		<ul style="list-style-type: none"> • Hover over an axis and click to change scaling. • Hover within a plot, click and drag to change both axes simultaneously. • In a histogram, click and drag to adjust histogram bars. • In any report table, use grabber to rearrange columns.
 Brush		Selects points by brushing over them. Use in combination with the Shift key to extend a selection. To change the size of the brush, Alt + Click and drag (Windows), Alt + Shift + Click and drag (Linux), or Option + Click (Macintosh).
 Lasso		Selects an irregular area of points. Use in combination with the Shift key to extend a selection.
 Magnifier		Zooms into a plot by clicking where the enlarged graph should be centered. To restore graph to original dimensions, Alt + Click (Windows), Alt + Shift + Click (Linux), or Option + Click (Macintosh).
 Crosshairs		Displays a moveable set of axes to locate points and estimate distances on plots.
 Annotate		Adds editable text notes to JMP reports, journals, or layouts.
 Line, Polygon, and Simple Shape		Draws lines, polygons, and shapes on JMP reports, journals, and layouts. Right click a line (Windows) or Ctrl + Click (Macintosh) for a menu of options to customize