

JMP 16 Quick Reference

Windows and macOS Keyboard Shortcuts

Data Table Actions

Command	Shortcut	
	Windows	macOS
Select the left or right cell. If a blinking cursor is inserted in a cell, move one character left or right through the cell contents.	→ and ← (arrow keys)	→ and ← (arrow keys)
Select the cell above or below.	↑ and ↓ (arrow keys)	↑ and ↓ (arrow keys)
Select multiple adjacent cells in a row.	Shift+→ and Shift+← (arrow keys)	Shift+→ and Shift+← (arrow keys)
Select multiple adjacent cells in a column.	Shift+↑ and Shift+↓ (arrow keys)	Shift+↑ and Shift+↓ (arrow keys)
If a blinking cursor is inserted in a cell, highlight multiple characters to the right or left of the cursor.	Shift+→ and Shift+← (arrow keys)	Shift+→ and Shift+← (arrow keys)
If cell contents are selected, select the contents of the right or left cell.	Press Enter on the numeric keypad or Tab to select the contents of the cell on the right. Press Shift+Tab to select the contents of the cell on the left.	Press Enter on the numeric keypad or press Tab to select the contents of the cell on the right. Press Shift+Tab to select the contents of the cell on the left.
If cell contents are selected, select the contents of cell above or below.	Press Enter to select the contents of the cell below. Press Shift+Enter to select the contents of the cell above.	Press Return to select the contents of the cell below. Press the ↑ arrow key to select the contents of the cell above.
Scroll up or down when all cells in a table are not displayed.	Page Up and Page Down	Page Up and Page Down
Locate and flash previously selected row.	F6	⌘+{
Locate and flash next selected row.	F7	⌘+}
Scroll to a column.	Double-click the column name in the column panel.	Double-click the column name in the column panel.
Access high-level menus.	Press Alt and press the underlined letter in the menu item that you want to select.	not available
Hide and exclude a row.	Shift+Ctrl+E	not available

Searching, Finding, and Replacing

Command	Shortcut	
	Windows	macOS
Find	Ctrl+F	⌘+F
Find Next	F3	⌘+G
Find Next (Selected)	Ctrl+F3	not available
Find Previous (Selected) in a script	Ctrl+Shift+F3	Shift+⌘+G
Replace	Ctrl+H	not available
Replace and Find Next	Ctrl+I	⌘+L
Use Selection for Find	not available	⌘+E

Working with Files

Command	Shortcut	
	Windows	macOS
New Data Table	Ctrl+N	⌘+N
New Script Window	Ctrl+T	Shift+⌘+N
New Journal	Ctrl+Shift+J	⌘+Option+N
New Database Query	Ctrl+Shift+D	not available
New Project	Ctrl+Shift+P	not available
New Application	Ctrl+Shift+A	not available
Open File	Ctrl+O	⌘+O
Quick Open	Alt+Shift+O	not available
Save File	Ctrl+S	⌘+S
Save As	Alt+F then A	Shift+⌘+S
Save All	not available	⌘+Control+Option+S
Close Multiple Windows	not available	⌘+Option+W
Exit JMP	Ctrl+Q	⌘+Q
Print	Ctrl+P	⌘+P
JMP Help	F1	Shift+⌘+?
JMP Preferences	Ctrl+K	⌘+,

Window Commands

Command	Shortcut	
	Windows	macOS
Close Active Window	Ctrl+W	⌘+W
Show JMP Home Window	Ctrl+1	⌘+2
Show JMP Starter (also hides on Windows)	Ctrl+0 (zero)	⌘+0 (zero)
Show Log Window (also hides on Windows)	Ctrl+Shift+L	⌘+1
Move Window to Back	Ctrl+B	not available
Redraw Journal or Report Window	Ctrl+D	⌘+D
Reveal All Open Windows	F9	not available
View Associated Data (available in report window)	Ctrl+Alt+D	not available
Minimize All	Ctrl+Shift+M	not available
Bring All Forward	Ctrl+Shift+F	not available
Increase Font Sizes	Ctrl+Shift+Plus	⌘+Plus
Decrease Font Sizes	Ctrl+Shift+Minus	⌘+Minus
Resize Window	Click the bottom right border and drag the window.	Click the bottom right border and drag the window.
Recall Last Platform	Ctrl+L	⌘+Option+L

Editing Files

Command	Shortcut	
	Windows	macOS
Cut	Ctrl+X	⌘+X
Paste	Ctrl+V	⌘+V
Copy	Ctrl+C	⌘+C
Copy as Text	not available	Shift+⌘+C
Copy With Full Precision	Ctrl+Alt+C	not available
Copy with Column Names	Ctrl+Shift+C	Alt+⌘+C
Paste with Column Names	Ctrl+Shift+V	Alt+⌘+V
Undo	Ctrl+Z	⌘+Z

Editing Files *(Continued)*

Command	Shortcut	
Redo	Ctrl+Y	Shift+⌘+Z
Select All	Ctrl+A	⌘+A
Select Where	Ctrl+Shift+W	not available
Exclude/Unexclude	Ctrl+E	not available
Journal the Report	Ctrl+J	⌘+J
Edit the Display Box Properties in a report	Ctrl+Shift+I	⌘+Option+I
Clear all highlights from the data table	Esc	Esc
Select multiple options	Press Alt, right-click a gray disclosure icon or red triangle icon, and then select options.	Press Ctrl+Option, click a gray disclosure icon or red triangle icon, and then select options.

Common Clicks

Command	Shortcut	
	Windows	macOS
Change the number of displayed decimal places.	Double-click a numeric column, select Fixed Dec from the Format list, and enter the number of decimal places in the Dec field.	Double-click a numeric column, select Fixed Dec from the Format list, and enter the number of decimal places in the Dec field.
Turn numeric report output into a data table.	Right-click in the report and select Make into Data Table.	Right-click in the report and select Make into Data Table.
Display Row Legend in most graphics.	Right-click in the graphic and select Row Legend.	Press Ctrl, click in the graphic, and then select Row Legend.
Select multiple category values (levels) in a Row Legend.	Press Shift and click each category.	Press⌘ and click each category.
Deselect category values (levels) in a Row Legend.	Press Ctrl and click each category.	Press ⌘-and click each category.
Select points in rectangular regions.	Click and drag the arrow tool in a plot. Extend the selection by pressing Shift.	Click and drag the arrow tool in a plot. Extend the selection by pressing Shift.
In certain reports, apply a command to all similar reports in that window.	Press Ctrl, click the red triangle icon, and then select the command.	Press ⌘, click the red triangle icon, and then select the command.
Change axis specifications in most graphs.	Double-click or press Alt and click the axis to open the Axis Specification window.	Double-click or press Option and click the axis to open the Axis Specification window.

Common Clicks (Continued)

Command	Shortcut	
Resize all similar graphs in a report.	Press Ctrl and resize one graph.	Press ⌘ and resize one graph.
Select multiple bars in a Distribution graph.	Press Shift or Ctrl and click the bars.	Press Shift or ⌘ and click the bars.
Deselect multiple bars in a Distribution graph.	Press Ctrl and click the bars.	Press ⌘ and click the bars.
Create a subset of the data table from a histogram.	Double-click a single bar or press Shift, select the bars that you want to subset, and then double-click. Or select bar(s), right-click, and then select Subset.	Double-click a single bar or press Shift, select the bars that you want to subset, and then double-click. Or select bar(s), right-click, and then select Subset.
Select or deselect non-adjacent bars in a Pareto plot.	Press Ctrl and click the bars.	Press ⌘ and click the bars.
Select a range of adjacent bars in a Pareto plot.	Press Shift and click the outer bars of the range.	Press Shift and click the outer bars of the range.
Create a subset of the data table from a Pareto plot.	For a single bar, double-click the bar. For non-adjacent bars, press Ctrl, click the non-adjacent bars, and then double-click one bar. For adjacent bars, press Shift and double-click the right-most bar.	For a single bar, double-click the bar. For non-adjacent bars, press ⌘, click the non-adjacent bars, and then double-click one bar. For adjacent bars, press Shift and double-click the right-most bar.
Select or deselect a range of adjacent rows or columns.	Press Shift and click the first and last row or column in the range.	Press Shift and click the first and last row or column in the range.
Select or deselect non-adjacent rows or columns.	Press Ctrl and click each row or column.	Press ⌘ and click each row or column.
Deselect rows and columns.	Click the top triangular region in the upper left corner of the data grid to deselect columns. Click the bottom triangular region to deselect rows.	Click the top triangular region in the upper left corner of the data grid to deselect columns, click the bottom triangular region to deselect rows.
Repeat values or a sequence of values in a column.	Right-click on selected cells. Select Fill and the appropriate command.	Press Ctrl and click on selected cells. Select Fill and the appropriate command.

Special Functions

Command	Shortcut	
	Windows	macOS
Change the scale of a slider in the Contour Profiler.	Right-click the slider.	Press Control and click the slider.
Select multiple report options.	Press Alt and right-click a disclosure icon.	Press Control+Option and click a disclosure icon.

Special Functions *(Continued)*

Command	Shortcut	
Select multiple analysis options.	Press Alt and click a red triangle icon.	Press Option and click a red triangle icon.
Specify or lock a factor value in the Prediction Profiler.	Press Alt and click inside one of a factor's panes.	Press Option and click inside one of a factor's panes.
Transpose the factors in a two-factor interaction LS Means plot.	Press Shift and select the LS Means Plot command.	Press Shift and select the LS Means Plot command.
Specify the alpha level when saving mean or individual confidence intervals.	Press Shift, click the red triangle icon, and then select the command.	Press Shift, click the red triangle icon, and then select the command.
Specify theta (for exponential), beta (for Weibull), or sigma (for lognormal) parameters for WeiBayes analysis.	Press Shift and select Exponential, Weibull, or Lognormal Fit from the Product-Limit Survival Fit red triangle menu.	Press Shift and select Exponential, Weibull, or Lognormal Fit from the Product-Limit Survival Fit red triangle menu.

Script Editor

Command	Shortcut	
	Windows	macOS
Run Script (submit to JSL parser)	Ctrl+R	⌘+R
Debug Script	Ctrl+Shift+R	not available
Reformat Script	Ctrl+M	⌘+M
Shift Left	not available	⌘+[
Shift Right	not available	⌘+]
Submit to SAS	F8	Shift+⌘+R
Balance	Ctrl+]	⌘+B
Uncomment Block	Ctrl+Shift+/	⌘+Alt+ /
Indent selection right or left	Tab and Shift+Tab	⌘+] and ⌘+[
Display list of valid commands	Ctrl+Spacebar or Ctrl+Enter	Option+Esc
Run current line	Enter on numeric keypad.	Enter on numeric keypad.
Select a non-rectangular block of text	Click and drag the cursor.	Click and drag the cursor.
Select a rectangular block of text	Press Alt and drag the cursor over the text.	Press Option and drag the cursor over the text.





Script Editor (Continued)

Command	Shortcut	
Select multiple rectangular blocks of text	Press Ctrl and drag the cursor over a non-rectangular block of text. Move the cursor to a new location and repeat. Copying, cutting and then dragging the cursor collects the text in the order in which each block was selected.	Press \mathbb{A} and drag the cursor over a non-rectangular block of text. Move the cursor to a new location and repeat. Copying, cutting and then dragging the cursor collects the text in the order in which each block was selected.
Check that parentheses, braces, and brackets (or “fences”) are matched in a script	Place the cursor to the left of the opening fence or to the right of the closing fence.	Place the cursor to the left of the opening fence or to the right of the closing fence.

Projects

Command	Shortcut	
	Windows	macOS
Save the project	Ctrl+Shift+S	\mathbb{A} +Option+S
Close the currently selected tab	Ctrl+W	\mathbb{A} +W
Save the project with a different name	not available	\mathbb{A} +Shift+Option+S
Return the focus to the current tab	Shift+Esc	Shift+Esc

Formula Editor

Command	On-Screen Appearance	Shortcut	
		Windows	macOS
Enter arithmetic expressions		+, -, *, /	+, -, *, /
Insert new argument or repeat operation		, (comma)	, (comma)
Delete expression	 or 	Delete or Backspace	Delete
Enter an exponent		^ (Shift+6)	^ (Shift+6)
Edit the parameter in the Parameters list		Press Alt+Shift and click	Press Alt+Shift and click
Insert a new argument before the selected field		Alt+^	Alt+^
Subscript		[[















Formula Editor (Continued)

Command	On-Screen Appearance	Shortcut	
Insert a set of parentheses	(((
Unary sign change		Shift+Minus Sign (-)	Shift+Minus Sign (-)
And, Or, Not	&, , !	&, , !	&, , !
Less than, greater than, or equal to	<, >, =	<, >, =	<, >, =
Build Match function conditionals		Select a column from Table Columns list. Press Shift and select Match from Conditional formula list.	Select a column from Table Columns list. Press Shift and select Match from Conditional formula list.

JMP Tools

Tool			Shortcut	Description
Windows	Label	macOS		
	Arrow		A	The default tool. <ul style="list-style-type: none"> Lets you select points in plots and analysis options. Drag the cursor to select multiple points. Rotates 3D plots.
	Help		?	Opens context-sensitive help when you click in any part of a display or report.
	Selection		S	Selects rows or regions of rows when you click and drag. Selects portions of graphical output or analysis results.
	Scroller		R	Scrolls a window in any direction with more precision than when using scroll bars. The scroller is active only in report and journal windows. Press Shift and select the scroller to retain it for multiple clicks.
	Grabber		H	<ul style="list-style-type: none"> Rescales an axis when you click and drag the axis. Rescales both axes when you click and drag in the middle of a report. In a histogram, adjusts histogram bars when you click and drag the bars. In any report table, rearranges columns. Rotates 3D plots.

JMP Tools (Continued)

Tool	Shortcut	Description
 Brush 	B	Selects points when you brush over them. Press Shift or Ctrl and drag to select several groups of points. To change the size of the selection rectangle and select more points, press Alt and drag (Windows); press Option and click and drag (macOS).
 Lasso 	L	In many reports, selects an irregular area of points. You can also select one area of points, press Shift or Ctrl, and then select another area. This keeps both areas of points selected at once.
 Magnifier 	Z	Zooms into many reports when you click them. <ul style="list-style-type: none"> To zoom in farther on data points in a Scatterplot 3D, click and drag instead of only clicking. To restore a graph to its original dimensions, double-click the graph.
 Crosshairs 	C	In many reports, displays a moveable set of axes to locate points and estimate distances on plots.
 Ruler 	D	Lets you drag a ruler on a graph to measure distances.
 Annotate 	T	Adds editable text notes to JMP reports and journals.
 Line, Polygon, and Simple Shape 	not available	Draws lines, polygons, and shapes on JMP reports and journals. Right-click a line (Windows), or press Ctrl and click (macOS) for a menu of options to customize.